



BOONE COUNTY *Solid Waste Management District*

Community Grant Program

Introduction

The Boone County Solid Waste Management District (District) is responsible for implementing programs to promote proper integrated solid waste management within Boone County. Elements of the various programs include:

- Waste Reduction
- Recycling
- Composting
- Resource Recovery
- Prevention of Illegal Dumping & Burning
- Proper Disposal of Household Hazardous Waste, Expired or Unwanted Medications and Non-Recyclable Solid Waste

To supplement the District's efforts toward continued progress in meeting the objectives of the District's programs, the District is pleased to offer an environmental grant program as described in this document. The grants are intended to help conserve natural resources, decrease dependence on disposal, demonstrate the importance of sustainability, and generally promote improvements in the health and welfare of the residents of Boone County.

Eligibility

All local units of government, non-profit organizations, schools, civic organizations, businesses and clubs operating within Boone County are eligible to apply. All applicants must have good financial, environmental, health and safety records. Applicants delinquent on Boone County property taxes or District fees will not be eligible. All grant funds will be paid to the organization, not to an individual. All grant funded activities must take place within Boone County.

Project Guidelines

Applicants may apply for a grant of any value up to \$5000 in any particular calendar year. The District has set aside a total of \$15,000 for the grant program. The funds must be distributed within the following calendar year. Preference will be given to innovative solid waste reduction, reuse, or recycling programs that can serve as models to other communities and institutions in the County. Proposals may include but are not limited to: new or expanding recycling programs, environmental education programs, waste related public outreach initiatives and recycled content purchasing initiatives. The following is a list of sample projects that may be considered for the District grant program. This list is not exclusive, and serves only to provide applicants with ideas on which to build upon.

- Purchase of permanent bins for recycling initiatives at special events, schools, churches, etc.
- Purchase of recycled playground, park or trail equipment and accessories
- Purchase of proper disposal containers (i.e. cigarette butt or pet waste containers)
- Funding for environmental education and outreach activities

Grant Review Process

Each grant application will be reviewed by the District's Citizens' Advisory Committee (CAC), and the District staff. The CAC, with input from the staff, will forward recommendations to the District Board Members. The Board will review the applications and the recommendations provided. It will then determine which projects are most worthy of funding based on the predetermined selection criteria listed on the application. Decisions of the District Board members whether to grant funds at any particular time are subject to the sole discretion of the Board, regardless of the merit of any pending applications, and any solicitation by the District of applications under the Grant Program does not bind the District to provide funding to any project(s).

Application Process & Timeline

Please complete the attached questionnaire and submit to the District office via:

Electronically: jlawrence@co.boone.in.us
Include the subject line: GRANT APPLICATION

Mail: Boone County Solid Waste Management District
(PLEASE NOTE OUR NEW ADDRESS)
220 West Washington Street
Suite B100
Lebanon, IN 46052

Hand Delivery: District Office
(PLEASE NOTE OUR NEW ADDRESS)
Westside Basement Entrance via Handicap Ramp
220 West Washington Street, Suite B100
Lebanon, IN 46052

Application Deadline: **Friday, September 27, 2013 at 12:00 pm.**

Grantees will be considered at the District Board Meeting on Thursday, November 21, 2013 at 8:30 am in the Connie Lamar Meeting Room within the Boone County Office Building located at 116 West Washington Street, Lebanon. Attendance is not mandatory but highly recommended to answer any potential inquiries from the Board members.

Implementation of Selected Grant Projects

Upon selection, all grantees will receive an award letter that will give additional information regarding the awarded grant funds. The award letter will include such information as the monetary value, the steps on how to obtain funds, and the requirements of proof regarding the implementation of the grant funds. The Board may place constraints and stipulations on the project. For example, the Board may require various forms of recognition for its financial support or suggest additional educational items to be included within the grant project (i.e. signage). At any time, grantees may be requested to appear before the Board to describe the progress of the project.



BOONE COUNTY
Solid Waste Management District

**Community Grant
Program
Application**

Name of Organization: _____

Representative Name: _____

Address: _____

Phone Number: _____

E-mail: _____

Total Requested Funds: _____ (May apply for of any value up to \$5000)

Please answer the following questions as fully and concisely as possible.

*A project that meets the entire following list of criteria will be highly considered for grant funds:
Innovation, Effectiveness, Transferability, Sustainability, Cost Effectiveness, Impact, Use of Recycled
Materials, & Cash or In-Kind Matches*

Brief Summary of Project: _____

What is/are the goal(s) of your project? _____

**How will your project help promote source reduction, recycling, composting, proper disposal or
resource conservation in Boone County?** _____

How will the project be innovative in its approach to implement the District's goals?

How will the organization effectively achieve its goals for the proposed project? _____

Could the project be used as a model and transferred throughout the County? _____

Is the project sustainable without continued financial assistance beyond the grant period? If not, how will the project be sustained? _____

Is the project cost effective when compared to other uses of the District's funds to achieve its goals?

How will the project impact the local solid waste stream? _____

Please provide a population estimate of residents and the parties involved in the project to show an overall impact to the County: _____

Does the project utilize recycled content materials to achieve its goals? _____

What matching funds and/or in-kind services is the applicant willing to contribute to the project? (If more than one group is involved, list each group and its contribution) _____

How will the requested funds be used? If more than one project or item is going to be funded, please give a breakdown of your overall fund request. _____

Application Deadline: **Friday, September 27, 2013 at 12:00 pm.**

If you would like assistance or input from the District as you develop your application, please contact the District office at 765-483-0687 or e-mail the Executive Director, Jennifer Lawrence, at jlawrence@co.boone.in.us . Best of luck and we look forward to reviewing each grant idea and application.